Dear students,

in order to additionally clarify your obligations and ease the implementation of your project with the main goal of completing your case studies successfully, below you can find the information:

1. **key rules for project implementation:**
2. all the people assigned to your team must be involved in the communication (create a group on a communication medium of your choice – WhatsApp, Viber, VK, FB, Google Drive…)
3. talk to your teammates in English at all times (in order for all of them to understand you and feel as a part of your team) – you want to create a synergistic effect[[1]](#footnote-1) and it is only possible if you work together
4. get to know your teammates and divide tasks according to their abilities.

**If you have already met the first three rules, then only pay attention to point 4 and 5.**

1. contact your supervisors if you need help (your tasks have been distributed equally and clarified at the Introduction session at the Business School on September 9th. If anything is still unclear, contact your supervisor **ASAP**)
2. do your best to impress the representatives of the companies (they have high expectations from you since you are 2nd year Master students at one of the most prestigious business schools in the country, and you also have help from Croatian and Dutch students chosen because of their competence and strong desire to participate in this project).

If you would like to structure your project using project management tools and software to be able to follow your progress (WBS, Gantt chart; Project Place or other tools), do not hesitate to contact Rebeka D. Vlahov, Assistant Professor for additional information (rdvlahov@gmail.com).

1. **List of teams and supervisors:**

|  |  |  |  |
| --- | --- | --- | --- |
| Team number | Assignment | Supervisor | Contact  |
| Team 1 | Animo pet group | Araksya Mirakyan  | araks-m@yandex.ru  |
| Team 2 | Entropix | Sergei Shaposhnikov | shaposhnikov@mgubs.ru |
| Team 3 | Entropix | Sergei Shaposhnikov | shaposhnikov@mgubs.ru |
| Team 4 | Entropix | Sergei Shaposhnikov | shaposhnikov@mgubs.ru |
| Team 5 | SunProtein | Frank Vaneker | f.vaneker@saxion.nl |
| Team 6 | SunProtein | Martin Oyevaar | m.oyevaar@saxion.nl |
| Team 7 | Bluecon | Pascal Wittendorp | p.wittendorp@saxion.nl |
| Team 8 | Bluecon | Pascal Wittendorp | p.wittendorp@saxion.nl |
| Team 9 | Bluecon | Rebeka Vlahov | rdvlahov@gmail.com |
| Team 10 | SunProtein | Rebeka Vlahov | rdvlahov@gmail.com |
| Team 11 | SunProtein | Rebeka Vlahov | rdvlahov@gmail.com |
| Team 12 | SunProtein | Rebeka Vlahov | rdvlahov@gmail.com |
| Team 13 | Bluecon | Rebeka Vlahov | rdvlahov@gmail.com |
| Team 14 | Animo pet group | Jacques Bazen | j.c.bazen@saxion.nl |

1. **important dates**

**October 10th - deadline for submitting the plan of approach of each individual team (extended until November 5th)**

Teams may use the provided template for writing a plan of approach. Please consult the website <https://www.autumnbusinessschool.org/program.html> for downloading the template document.

November 8th – feedback on the plan of approach from your supervisor

Your supervisor will send his/her comments via email or will make if necessary a Skype meeting with your team.

November 13th – supervision of the progress

Every team sends a status report and plans for the coming week to its supervisor

November 20th – supervision of the progress

Every team sends a status report and plans for the coming week to its supervisor

 **November 25th - deadline for submitting the final project plan**

Teams may use the provided template for writing a final report. Please consult the website <https://www.autumnbusinessschool.org/program.html> for downloading the template document.

November 27th - November 31st - creating the final presentation

Please consult the website <https://www.autumnbusinessschool.org/program.html> for guidelines for creating the final presentation.

 **December 1st – presenting the plan to the entrepreneur**

Presentations will take place in Moscow, at the Moscow State University Business School

December 23rd - deadline for submitting final corrections
January 2018 - announcement of the winning team on this website.
March 2018 - invitation to the winning team of the Autumn School to the RIEC (www.riec.org) conference at Saxion University of Applied Sciences in Enschede.

1. *Synergistic effect* – creating better solution together than it would be possible if you do parts of the task alone and just combine then (try to be creative and deliver a high value results) [↑](#footnote-ref-1)